

How to book & pay for a Fitness Class.

Step 1: Login to your online account > Go to <u>www.shannonleisurecentre.ie</u> & then to <u>Account Login</u>

Step 2: On the Home page click on Drop Ins as shown on the image below

S Home X	+			o - o ×
\leftarrow \rightarrow C \triangleq shannonleisure.lege	endonlineservices.co.uk/enterprise/account/hom	ie i		🖈 ២ 🔡 🗯 🖪 🗄
👯 Apps 🔺 Bookmarks 🔇 YouTube	😵 Maps 📴 News 📙 Legend			🔝 Reading list
Swimming & Leisure Centre	2			Tenglish
A My Account	Llama			
> Log Off	Home			
> Home	Notifications		Make a Rooking	
> Profile	Notifications		Make a Booking	
> View My Groups	Use this page to keep track of any booking	gs you have made, change your membership	Drop Ins	Sports Courses
> Bills & Payments	tariii, update your address, email and iots	more.		
> Linked Accounts	You have successful	ly set up your online profile.		
> Update Email Address				
> Update Password	Membershin Details			
La+ Memberships ✓	membership betans			
Make Bookings	Name	Rory Ryan		
View Bookings	Email Address	rory@shannonleisurecentre.le		
·	Member Status	Casual Usage		
	Price Type	Casual		
	Membership Number	SLC100017		
	Valid Until	Ongoing		
	Family Members			
	It is important to us that we have all your fa take a moment to verify that the details we	mily members connected to your account, please have are correct.		
F ype here to search	H 💽 🧮	🔒 😔 🧧 🧕 💻	💿 14°C Rai	ning now 🔨 🏤 🖼 🕼 ENG 15:05

Step 3: Click Classes

-		
S Online Booking × +		o – o ×
\leftarrow \rightarrow C \bullet shannonleisure.legen	donlineservices.co.uk/enterprise/bookingscentre/index	🖈 😇 💹 🐅 🚯 🗄
👯 Apps ★ Bookmarks 🚷 YouTube 🌘	🖲 Maps 🧰 News 📒 Legend	E Reading list
Swimming & Leisure Centre		Tenglish
🏝 My Account 🗸 🗸	Online Deelvine	
🛓 Memberships 🗸 🗸	Online Booking	
Make Bookings	Clubs	Activities
> Drop in Bookings	Clubs	Activities
> Drop in Timetables	Clubs	Please select a club and category before you can select an activity
> Sports Course Search	Shannon Leisure X	· · · · · · · · · · · · · · · · · · ·
View Bookings		
	Category	
	Astro Pitch Hire	
	 Classes 	
		View Timetable
•		
Type here to search	# 💽 📃 🔒 😁 💶 💽 💁 💻 🜌	🔝 14℃ Raining now 🔿 🛥 ⊄ ⊄i) ENG 1543 📑

Step 4: Choose the class that you are looking for under Activities, you can choose more than one class at a time. Once you have chosen the class(es) you would like to book then click View Timetable

S Online Booking × +		0 -	0	×
← → C 🌲 shannonleisure.legen	donlineservices.co.uk/enterprixe/bookingscentre/index		* B	:
🔢 Apps ★ Bookmarks 🚷 YouTube 🌘	🕉 Maps _ Legend		💷 Readir	ng list
HANNON Swimming & Leisure Centre		x 0	English	
A My Account	Online Booking			1
Make Bookings Drop in Bookings	Clubs Activities			
> Drop in Timetables	Clubs Aqua Aerobics			
> Sports Course Search	Shannon Leisure 🗙 🔪 🗆 Aqua Fit			
View Bookings	Flat Abs			
	Senior Fit			
	Category TRX			
	Astro Pitch Hire Classes	View Tim	etable	
F S Type here to search	H: 💽 🗮 🗃 😁 💶 🛐 💁 💻 📲 🔷 14°C Cloudy ^ 4 🖛 4	다) ENG 02	16:09 2/08/2021	-

Step 5: Click on the date of the class you are looking for using the calendar option in the top right, click into the box and a calendar will appear. When you click on dates that have classes the information will show. You will be able to see the time of the class, who the instructor is, the duration of the class and how many spaces are available.



Step 6: Click on the class information, then choose add to basket. If you click more than one class at step 4 above then repeat this step until all classes are booked in. You can book classes 3 weeks in advance, please note that you will pay when you book.



Step 7: When you have booked all the classes you want to attend you then click on the shopping trolley in the top right hand corner to go to the shopping basket. The first screen you will see is the Basket Summary.

Shopping Basket	< +				• - • ×
← → C 🏦 shannonleisure.	.legendonlineservices.co.uk/enterprise/universalbasket/sum	mary		☆	😇 🔡 🗯 🖪 🗄
👖 Apps 🔺 Bookmarks 🚷 YouTu	ube 😵 Maps 💼 News 📙 Legend				III Reading list
Swimming & Leisure Ce	N entre				English
🏝 My Account 🗸 🗸	Champing Desket				
2+ Memberships					
Make Bookings			Devent A Conf		_
View Bookings	Basket Summary 2 Payment O	ptions Payment Summary	Payment Confi	mation	
	Add Promotional Code		~	Subtotal before discounts Subtotal before tax	€6.50 €6.50
	Flat Abs Shannon Leisure		\bigotimes	Total to pay	€6.50
	Location	Astro Turf 2/2 (Shannon Leisure)			
	Date	10 Aug, 2021 09:30 - 10:15	7	Total to pay now	€6.50
	Price	€6.50		Continue	
				Book Another +	
Type here to search	🖽 💽 🗮 🔒	🐵 🧧 🧿 💁 💻 🏼		🗅 14°C Mostly cloudy \land 🐗 🚍 🕸) ENG 02/08/2021

You should check that you have booked the correct classes if you notice that you have booked a class in error you can always delete it by clicking the red X. When you are happy click continue.

Step 8: If you have purchased a session card (the system calls them vouchers) at reception then this will appear here. If you would like to use your session card click on it, when you do you will notice that the amount due reduces to 0.00.

Shopping Basket × +		o – d ×	;
\leftrightarrow \rightarrow C \oplus shannonleisure.legend	donlineservices.co.uk/enterprise/universalbasket/summary	🖈 ២ 💹 🗯 🔞 :	
🏥 Apps ★ Bookmarks 🚷 YouTube 🔇	Maps 👼 News 📒 Legend	E Reading lis	t
HANNON Swimming & Leisure Centre		English	^
â My Account 🗸	Shopping Backet		I
Lat Memberships ✓	R Shopping Basket		I
Make Bookings	■ Basket Summary Image: Payment Options ■ Payment Summary ■ Payment ✓ Confirmat	tion	I
View Bookings			I
	Available Vouchers s	Subtotal before discounts €0.00	I
		iotal to pay €0.00	I
	Basket Item: Flat Abs E 10x Fitness Class (Remaining - 9) Voucher: 10 Aug, 2031 09:30	Total to pay now €0.00	I
		Continue	I
		Previous	I
		Book Another 👻	I
			I
			I
			ł
Type here to search	H: 💽 🛅 😁 🥶 👩 💁 💻	المنافعة (16:41 من المنافعة عليه المنافعة المنافعة (16:41 من المنافعة المنافعة المنافعة المنافعة (16:41 من المنافعة المنافعة المنافعة المنافعة المنافعة (16:41 من المنافعة المنافعة المنافعة المنافعة المنافعة المنافعة المنافعة (16:41 من المنافعة المن	·

If you do not have a session card then you press continue and go to payment summary where you will need to acknowledge that you accept Shannon Swimming & Leisure Centre's Terms and Conditions. You can disregard the drop down payment method box under select a payment method.

Shopping Basket ×	+	• - • ×
\leftrightarrow \rightarrow C $\stackrel{a}{\bullet}$ shannonleisure.lege	ndonlineservices.co.uk/enterprise/universalbasket/summary	🖈 ២ 💹 🏚 🕄
👬 Apps ★ Bookmarks 🍪 YouTube	🔇 Maps 👼 News 📒 Legend	E Reading list
Swimming & Leisure Centre		English
 ▲ My Account ▲ Memberships 	` ■ Shopping Basket	
Make Bookings View Bookings	The Basket Summary And	nfirmation
	Select a payment method	Subtotal before discounts €6.50 Subtotal before tax €6.50
	Payment method *	Total to pay €6.50
	Enter on next step ~	Total to pay now €6.50
	Choosing a payment method from the following list will pay for all recurring payments along with any upfront fees due today.	Continue to Payment
	✓ Laccept the terms & conditions *	Previous
	Vanu Terme & Conditione	
		Bork Another -
Type here to search	i 🕫 👝 🛱 📟 🧧 🔽 💻 💻	▲ 15℃ Cloudy へ 4% 第 4% ENG 02/08/2021

Once you have clicked that you accept the terms and conditions click Continue to Payment. If you have a session card and are using it then you will click 'Confirm'.

Final Step – Enter your card details for payment processing. You will receive a confirmation of class booking when this has been completed.