

# School Tour Booking Form

## Shannon Swimming & Leisure Centre

Name of School \_\_\_\_\_ Address of School \_\_\_\_\_

Contact Name \_\_\_\_\_ Telephone \_\_\_\_\_

Email address \_\_\_\_\_ Number of children booked for tour \_\_\_\_\_

*Min 20 max 60 children. Allowance for 5% no shows, anything after this will be the responsibility of the school for payment.*

Classes & Number in each class \_\_\_\_\_

Have you any children with special needs that we should be made aware? \_\_\_\_\_

Swimming Yes \_\_\_\_\_ No \_\_\_\_\_

Mixed \_\_\_\_\_ All Boys \_\_\_\_\_ All Girls \_\_\_\_\_

Date attending \_\_\_\_\_ **Full Day** 10 – 3pm  **Half Day:** 9:30 – 12:00pm  or 12:30 – 3pm

Total deposit paid \_\_\_\_\_ Balance due \_\_\_\_\_

Where did you hear about us: Website \_\_\_\_\_ Facebook \_\_\_\_\_ Word of Mouth \_\_\_\_\_ Other Please specify \_\_\_\_\_

Shannon Leisure Centre recognises the need to ensure the welfare and safety of all young people. In accordance with our child protection policy, we will not permit photographs, video or other images of young people to be taken without the consent of the parents/carers and children. However, on occasion we do take photographs as part of our art's n Crafts activities and promotional purposes. Shannon Leisure Centre will take steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately, you should inform Shannon Leisure Centre immediately.

I consent to Shannon Leisure Centre photographing my child.

Signed \_\_\_\_\_ Date \_\_\_\_\_

If you wish to be contacted by phone or email about School Tour Promotions, please tick this box.

Any other information \_\_\_\_\_

Please return with deposit to:

**Accounts Department**  
**Shannon Leisure Centre**  
**Shannon, Co Clare**

I recognise that using the Inflatables, Climbing Wall & participation in a fun & games has its potential dangers which we undertake at our own risk. We accept that neither the operating company nor its employees shall be liable for any loss or injury arising from our participation in the activity. A member of staff will go through the rules thoroughly with the children before the activity begins but the organiser should brief all kids on acceptable behaviour before commencement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

To satisfy the needs of your contract for School Tours at Shannon Swimming & Leisure Centre this form will be kept on file in a secure location at Shannon Swimming & Leisure Centre. 2 years after your activity expires this form will be destroyed.